

**SCOTT & CO LTD**

**INFORMATION SECURITY POLICY**

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*The Board of Directors and management of Scott & Co Ltd are committed to preserving all the physical and electronic information throughout the organisation. In this respect, the Information Security Policy has been devised in compliance with the Data Protection Act 2017 and other applicable Mauritian legal requirements.*

*The aim of this policy is to ensure:*

1. **Confidentiality of information** is, ensuring accessibility of information only to those authorised to access the information. It also involves preventing both deliberate and accidental unauthorized access to Scott's information and proprietary knowledge and its systems including its network(s), website, e-commerce systems, etc.
2. **Availability of information** is, ensuring information is accessible to authorised users when required and physically securing the information.
3. **Integrity of information** is, to ensure safeguarding the accuracy and completeness of information and the processing methods. Adequate and appropriate contingency and back-up plans and security incident reporting procedures are available within Scott to ensure information is not altered.

*Scott & Co Ltd aims to achieve specific, defined information security objectives, which are developed in accordance with the business objectives, the context of the organisation, the results of risk assessments and the risk treatment plan. As such the IS Policy is subject to continuous improvement to respond to changes in the risk assessment and be reviewed at least annually.*